

## MyChart Patient Portal: How to Make a Payment Within Your Account

1.



## Browser

## Visits Menu dications

App



Click on **Menu**.

On a desktop computer: **Menu** is near the top of the browser window.

On a mobile device: **Menu** is near the top of the browser window.

On the MyChart app: **Menu** is near the center of the screen.

2. Click on **Account Summary** under the heading Billing.



| ANCHORAGE NEIGHEORHOOD<br>HEALTH CENTER |                                   |
|---|-----------------------------------|
| 😑 Menu 🙃 Visits 🖂 Mess                  | ages 👗 Test Results 💰 Medications |
| Account Payment<br>Guarantor #1815575   |                                   |
| How much would you like to pay t        | today?                            |
| O Amount due                            | \$115.75                          |
| O ther amount                           |                                   |
| Next Cancel                             |                                   |
|   | Back to account details           |
|   |                                   |
|   |                                   |

4. Select the amount you would like to pay and click **Next**.

5. Review your payment details and click **Submit**.

End

3. Click on **Pay now** or **Set up payment plan**.